Student TAB Meeting
Minutes, October 27, 2017
605 Hodges Library, 3:30-4:45

Action Items
- Cost of Respondus Lockdown Browser.
- Talk to Parking about updates to their mobile app regarding bus schedules / locations.
- Look into polling / suggestion box app.
- Look into digital ID / phone app for VolCard.

Members

Voting Members
Mark Alexander, Benjamin Bergman, Andrew Capps (Co-Chair), Michelle Cosby, Bill Dunne, Jennifer Gramling, Rebecca Koszalinski, Alexandre Medeiros Rodrigues, Divyani Rao, Jacob Rogers, Dylan Scott, Stephen Wilke (bold indicates present)

Ex Officio Members
Larry Jennings, David Ratledge, Joel Reeves (Co-Chair) (bold indicates present)

Welcome – Joel Reeves
- Thanks to Dylan Scott for his service; he will be leaving for an internship in January.

Updates

OIT Workshops
- Workshops are offered on schedule the same as UTK classes.
- A series, e.g. Excel 1, Excel 2, would be offered Monday and Wednesday at the same time and then the next schedule of the series would follow Tuesday and Thursday schedule.
- If an instructor is using advanced features of a program and would like OIT to do a training class during regularly scheduled lecture time, OIT can do that.
- “Request a Workshop” (formerly “Lucky 7”) is an option with more flexible scheduling for the attendees but needs to have more than just a few attendees.
- If necessary, could potentially schedule for later in the day.
- Lynda.com great option if it is just one person needing specific training.
- Bottom line is if you don’t see a workshop offered when you need it, call the OIT HelpDesk to request a time that is needed.

Clickers
- Survey distributed to faculty this week.
- Two vendors (Turning and iClicker) support a device and a mobile app.
- SEC schools are 8 Turning, 5 iClicker, 1 unknown.
• Some pushback about any transition at all.
• Will evaluate and make a decision spring semester 2018.

Clicker licensing notes
• 3,433 one-year registrations sold in fall 2017 at $18.75 each.
• Anticipate about $100k for enterprise subscription.
• Will help going forward.
• Opportunity for faculty to use clicker technology in the classroom using just mobile devices (e.g., taking attendance by doing one-question quizzes).
• Rogers saw a survey about raising the tech fee by $1/semester. Got 85% of 365 responses in favor. Reeves thinks can be done within existing tech fee.

Survey tool
• Survey sent to everyone who has ever used Qualtrics asking for features needed.
• Qualtrics price going up.

Contract Software Value
• Software available on APPS and download site.
• Showing packages with annual contract, number of downloads / apps uses for last academic year. Looked at cost/copy academic price. For MATLAB, each additional toolbox is $10; with our contract they’re included. For MATLAB, the $589 price is student; for faculty it’s about $1,500.
• The MATLAB cost is the Tech Fee’s share; Engineering pays an additional $40,000.
• NVivo is qualitative software. Education wanted ATLAS.ti, but it was showing negative so it’s been dropped. NVivo price has gone up.
• Cost per student is FTE. Alexander would like to see cost/download as well as cost/student.
• Question: What is JMP Pro? A very difficult to use stats analysis software. Should that $5,000 be used for a more friendly program?
• Rogers asked about Maple; very few downloads. Jennings says that usage on APPS is higher.
• Dunne asked why MATLAB and Mathematica and Maple? And what about the 67 people using QDA Miner? Reeves: QDA Miner has some qualitative features now.
• Have seen significant drop in JMP Pro and MATLAB downloaded installs; some colleges instructing students to use APPS.
• Rogers asked about Respondus Lockdown Browser; how much does it cost? Will refer to Gramling. Rogers noted that RLP kept crashing and had poor resolution.

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<th>Software</th>
<th>Annual Contract Cost</th>
<th>Downloads</th>
<th>Academic Cost per Copy</th>
<th>Retail Value</th>
<th>Net Value (Savings)</th>
<th>Cost per Student Annually</th>
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Other Business
- Students met with Reeves recently:
  - Reeves will talk to Parking about updates to their mobile app regarding bus schedules / locations. Dunne in favor of increasing bus use.
  - Dunne asked if the bus transponders work pretty reliably. Reeves believes yes, they do. Scott confirms yes, they do.
  - Discussed updates to OIT web page.
- Dunne commented about SARIF Research committee. They survey asking for people’s needs regarding research equipment. Two of the requests are more instructionally focused; Dunne referred them to Reeves (directly, not through the College / Department Award process).
- Capps asked about a polling / suggestion box application. Reeves says may take a look at it; probably try to develop something in-house rather than buying a package.

Committee Meeting Dates
All meetings at 3:30 pm in 605 Hodges Conference Room
- September 15, 2017
- October 27, 2017
- January 26, 2018
- February 24, 2018
- March 23, 2018
- April 27, 2018

Wrap-Up
- Please contact Reeves with any items for next meeting.
- Students, please bring any concerns you hear.
- Faculty, your input is very welcome.

Meeting Adjourned